

**GOVERNMENT OF PUDUCHERRY  
DIRECTORATE OF ACCOUNTS AND TREASURIES**

**USER MANUAL FOR DA on TA and HRA ARREAR**

**Step 1: Login Through PEBS**

**Step 2: Select <eBill Entry Tab> and Click <Seventh Pay HRA Arrear Entry Tab>**

The screenshot displays the PUDHUVAI eBILL SYSTEM (PEBS) interface. At the top, there is a header with the Government of Puducherry logo, the Directorate of Accounts and Treasuries name, and the 'e-billing' logo with the tagline 'Save paper... Save trees... Save the environment!'. Below the header is a navigation bar with links: Home, eBeneficiary Master Entry, Asset Master Entry, eBill Entry, eBill Repeat, Feedback, Change Password, and Log Out. The main content area is titled 'Seventh Pay HRA Arrear Entry' and includes a 'Format for 7th CPC DA on TA - Download' link, an 'Expenditure List' button, and a search field for 'GPF/PRAN No.'. A dropdown menu is open, listing various eBill entry options: Contingent eBill Entry, Other Contingent eBill Entry, eBill Description Update, GPF Final Withdrawal FORM 1 Entry, Form 7 / Form 18 Pensioner Master Entry, PRE 2016 Revision of Pension Entry, PRE 2016 Revision of Pension Verified, PRE 2016 Revision of Pension Authorisation, PRE 2016 Revision of Pension Print, and Seventh Pay HRA Arrear Entry. A callout bubble points to the 'Seventh Pay HRA Arrear Entry' option with the text 'Click Here'. Another callout bubble points to the 'eBill Entry' tab in the navigation bar with the text 'Select eBill Entry'. The footer contains the copyright notice '© Copyright 2017 DAT. All Rights Reserved.' and the text 'Pudhuvai e-Bill System Online (PeBS Online)'.

Step 3: Click <Format for 7<sup>th</sup> CPC DA on TA Download to Excel> tab

The screenshot displays the PUDHUVAI eBILL SYSTEM (PeBS) interface. At the top, the Government of Puducherry logo and the Directorate of Accounts and Treasuries are visible, along with the 'e-billing' logo and the slogan 'Save paper... Save trees... Save the environment!'. The navigation menu includes: Home, eBeneficiary Master Entry, Asset Master Entry, eBill Entry, eBill Approval, eBill Print, eBill View, eBill Delete, eBill Repeat, Feedback, Change Password, and Log Out.

The main content area is titled 'Seventh Pay HRA Arrear Entry' and is marked as 'Mandatory'. It features a 'Format for 7th CPC DA on TA - Download in Excel' link, which is highlighted by a callout bubble with the text 'Click Here'. Below this link is an 'Expenditure List' section. A search form is present with the label 'GPF/PRAN No. \*', a text input field containing 'XXXXX', a red 'Search' button, and a blue 'Back' button. User details are shown on the right: 'Name : Madan' and 'Designation : Senior Programmer'.


At the bottom of the page, the footer contains the copyright notice '© Copyright 2017 DAT. All Rights Reserved.' and the text 'Pudhuvai e-Bill System Online (PeBS Online)'.

**Calculate the DA on TA in the excel format**


GOVERNMENT OF PUDUCHERRY										
Implementation of Recommendations of the 7th CPC Transport Allowance (01-07-2017 to 31-08-2019)										
Department :								DDO Code :		
Employee Name :										
Designation :										
Period -- From :		01-07-2017		To :		31-08-2019				
Basic Pay :								Pay Level :		
Person with Disability : Yes / No		GPF/PRAN:								
S.No.	DUE					DRAWN			Difference	
	Mon-Year	TA	DA %	DA on TA	Total	TA	DA on TA	Total		
1	Jul-17	0	5	0	0	0	0	0	0	
2	Aug-17	0	5	0	0	0	0	0	0	
3	Sep-17	0	5	0	0	0	0	0	0	
4	Oct-17	0	5	0	0	0	0	0	0	
5	Nov-17	0	5	0	0	0	0	0	0	
6	Dec-17	0	5	0	0	0	0	0	0	
7	Jan-18	0	7	0	0	0	0	0	0	
8	Feb-18	0	7	0	0	0	0	0	0	
9	Mar-18	0	7	0	0	0	0	0	0	
10	Apr-18	0	7	0	0	0	0	0	0	
11	May-18	0	7	0	0	0	0	0	0	
12	Jun-18	0	7	0	0	0	0	0	0	
13	Jul-18	0	9	0	0	0	0	0	0	
14	Aug-18	0	9	0	0	0	0	0	0	
15	Sep-18	0	9	0	0	0	0	0	0	
16	Oct-18	0	9	0	0	0	0	0	0	
17	Nov-18	0	9	0	0	0	0	0	0	
18	Dec-18	0	9	0	0	0	0	0	0	
19	Jan-19	0	12	0	0	0	0	0	0	
20	Feb-19	0	12	0	0	0	0	0	0	
21	Mar-19	0	12	0	0	0	0	0	0	
22	Apr-19	0	12	0	0	0	0	0	0	
23	May-19	0	12	0	0	0	0	0	0	
24	Jun-19	0	12	0	0	0	0	0	0	
25	Jul-19	0	17	0	0	0	0	0	0	
26	Aug-19	0	17	0	0	0	0	0	0	
<b>Total arrear to be paid</b>									<b>0</b>	
* Rs.900 TA for Basic pay upto 24200, Pay Level 1 & 2 * Rs.1800 TA for level 1 to 9 * Rs.3600 TA for level 10 and above * If PWD, double the rate						<b>Signature with Seal</b>				

The Following screen displays.

If any modification needs, you can modify Old Basic Pay, Old HRA and New HRA.



Government of Puducherry  
Directorate of Accounts and Treasuries  
**PUDHUVAI eBILL SYSTEM (PeBS)**



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Home
eBeneficiary Master Entry
Asset Master Entry
**eBill Entry**
eBill Approval
eBill Print
eBill View
eBill Delete
eBill Repeat
Feedback
Change Password
Log Out

---

### Seventh Pay HRA Arrear Entry \* Mandatory

✔ Record Search Successfully

**Format for 7th CPC DA on TA - [Download in Excel](#)**

**Expenditure List**

GPF/PRAN No. \*

Name \*  Designation \*

Bill Group \*  GPF/Pran No. \*

User Name : **Madan**

Designation : **Senior Programmer**

Sl.No.	Yr/Mon	Old Basic Pay	Old HRA	New Basic Pay	New HRA	Total Arrear	Delete
1	201707	41100	3030	41100	6576	3546	✖
2	201708	41100	3030	41100	6576	3546	✖
3	201709	41100	3030	41100	6576	3546	✖
4	201710	41100	3030	41100	6576	3546	✖
5	201711	41100	3030	41100	6576	3546	✖
6	201712	41100	3030	41100	6576	3546	✖
7	201801	41100	3030	41100	6576	3546	✖
8	201802	41100	3030	41100	6576	3546	✖
9	201803	41100	3030	41100	6576	3546	✖
10	201804	41100	3030	41100	6576	3546	✖
11	201805	41100	3030	41100	6576	3546	✖
12	201806	41100	3030	41100	6576	3546	✖
13	201807	42300	3030	42300	6768	3738	✖
<b>Grand Total</b>						<b>46290</b>	

DA on TA \*


IT %  IT  Cess

\* Bill Group Change Option Provided in Entry Screen  
 \* 10E - Editable Option For Income Tax  
 \* NIL - Not Eligible For Income Tax  
 \* Record Not Exist.Please Send to Mail Id (datprg.pon@nic.in) Details Information are GPF/PRAN Number,Employee Code,DDO Code,Employee Name, Designation and Bill Group


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Pudhuvai e-Bill System Online (PeBS Online)

Step 5: Select IT Percentage and Click



Government of Puducherry  
Directorate of Accounts and Treasuries  
**PUDHUVAI eBILL SYSTEM (PeBS)**



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Home | eBeneficiary Master Entry | Asset Master Entry | **eBill Entry** | eBill Approval | eBill Print | eBill View | eBill Delete | eBill Repeat | Feedback | Change Password | Log Out
Mandatory

### Seventh Pay HRA Arrear Entry

Format for 7th CPC DA on TA - [Download in Excel](#)

User Name : Madan  
Designation : Senior Programmer

Expenditure List

GPF/PRAN No. :  Search Back

Name :  Designation :

Bill Group :  GPF/Pran No. :

Sl.No.	Yr/Mon	Old Basic Pay	Old HRA	New Basic Pay	New HRA	Total Arrear	Delete
1	201707	41100	3030	41100	6576	3546	✖
2	201708	41100	3030	41100	6576	3546	✖
3	201709	41100	3030	41100	6576	3546	✖
4	201710	41100	3030	41100	6576	3546	✖
5	201711	41100	3030	41100	6576	3546	✖
6	201712	41100	3030	41100	6576	3546	✖
7	201801	41100	3030	41100	6576	3546	✖
8	201802	41100	3030	41100	6576	3546	✖
9	201803	41100	3030	41100	6576	3546	✖
10	201804	41100	3030	41100	6576	3546	✖
11	201805	41100	3030	41100	6576	3546	✖
12	201806	41100	3030	41100	6576	3546	✖
13	201807	42300	3030	42300	6768	3738	✖
<b>Grand Total</b>						<b>46290</b>	

DA on TA :


IT % :  IT :  Cess :  Calculate

Bill Group  
 10E - Ed  
 NIL - No  
 Record No  
 Name, Des

ion Provided in Entry Screen  
 For Income Tax  
 Income Tax  
 se Send to Mail Id (datprg.pon@nic.in) Details Information are GPF/PRAN Number,Employee Code,DDO Code,Employee  
 Bill Group

Enter DA on TA Amount

Step 6: Click Calculate Button

Government of Puducherry  
Directorate of Accounts and Treasuries  
**PUDHUVAI eBILL SYSTEM (PeBS)** 

Home | eBeneficiary Master Entry | Asset Master Entry | eBill Entry | eBill Approval | eBill Print | eBill View | eBill Delete | eBill Repeat | Feedback | Change Password | Log Out

### Seventh Pay HRA Arrear Entry \* Mandatory

Format for 7th CPC DA on TA - [Download in Excel](#) User Name : Madan

Expenditure List Designation : Senior Programmer

GPF/PRAN No. \*

Name \*  Designation \*

Bill Group \*  GPF/Pran No. \*

Sl.No.	Yr/Mon	Old Basic Pay	Old HRA	New Basic Pay	New HRA	Total Arrear	Delete
1	201707	41100	3030	41100	6576	3546	<input type="button" value="X"/>
2	201708	41100	3030	41100	6576	3546	<input type="button" value="X"/>
3	201709	41100	3030	41100	6576	3546	<input type="button" value="X"/>
4	201710	41100	3030	41100	6576	3546	<input type="button" value="X"/>
5	201711	41100	3030	41100	6576	3546	<input type="button" value="X"/>
6	201712	41100	3030	41100	6576	3546	<input type="button" value="X"/>
7	201801	41100	3030	41100	6576	3546	<input type="button" value="X"/>
8	201802	41100	3030	41100	6576	3546	<input type="button" value="X"/>
9	201803	41100	3030	41100	6576	3546	<input type="button" value="X"/>
10	201804	41100	3030	41100	6576	3546	<input type="button" value="X"/>
11	201805	41100	3030	41100	6576	3546	<input type="button" value="X"/>
12	201806	41100	3030	41100	6576	3546	<input type="button" value="X"/>
13	201807	42300	3030	42300	6768	3738	<input type="button" value="X"/>
<b>Grand Total</b>						<b>46290</b>	

DA on TA \*

IT %  IT  Cess

Net Pay \*

Select IT % Click Here

Step 7: Finally Click the Submit Button. The following screen displays.

Home | eBeneficiary Master Entry | Asset Master Entry | eBill Entry | eBill Approval | eBill Print | eBill View | eBill Delete | eBill Repeat | Feedback | Change Password | Log Out

### Seventh Pay HRA Arrear Entry \* Mandatory

✔ Record Submitted/Updated Successfully ✖

☀ Format for 7th CPC DA on TA - [Download in Excel](#) User Name : Madan

Designation : Senior Programmer

**Expenditure List**

GPF/PRAN No. \*

Name \*  Designation \*

Bill Group \*  GPF/Pran No. \*

Sl.No.	Yr/Mon	Old Basic Pay	Old HRA	New Basic Pay	New HRA	Total Arrear	Delete
1	201707	41100	3030	41100	6576	3546	✖
2	201708	41100	3030	41100	6576	3546	✖
3	201709	41100	3030	41100	6576	3546	✖
4	201710	41100	3030	41100	6576	3546	✖
5	201711	41100	3030	41100	6576	3546	✖
6	201712	41100	3030	41100	6576	3546	✖
7	201801	41100	3030	41100	6576	3546	✖
8	201802	41100	3030	41100	6576	3546	✖
9	201803	41100	3030	41100	6576	3546	✖
10	201804	41100	3030	41100	6576	3546	✖
11	201805	41100	3030	41100	6576	3546	✖
12	201806	41100	3030	41100	6576	3546	✖
13	201807	42300	3030	42300	6768	3738	✖
<b>Grand Total</b>						<b>46290</b>	

DA on TA \*

IT %  IT  Cess

Net Pay \*

Finally  
Click  
Submit

Step 8 : Select eBill Print Tab and select Seventh Pay HRA Arrear Print Menu for printing

The screenshot shows the PUDHUVAI eBILL SYSTEM (PeBS) interface. At the top, there is a header with the Government of Puducherry logo, the Directorate of Accounts and Treasuries, and the e-billing logo. Below the header is a navigation bar with various menu items: Home, eBeneficiary Master Entry, Asset Master Entry, eBill Entry, eBill Approval, eBill Print, eBill View, eBill Delete, eBill Repeat, Feedback, Change Password, and Log Out. The main content area is titled '7th PAY HRA ARREAR - Printing Module'. It contains a section for 'SEVENTH PAY HRA ARREAR' with a GPF/PRAN No. field and an 'Arrear Statement' button. Below this is another section for 'SEVENTH PAY HRA ARREAR - PRINT' with a Bill Group\* field, a Bill No.\* field, and buttons for 'Income Tax', 'ECS Statement', and 'Back'. A dropdown menu is open under the 'eBill Print' tab, listing several options: Contingent eBill Print, Other eBill Print, eDigital Payment Advice, GPF Final Withdrawal Form, UC Department Pending Details Print, OBA Bookings and Adjustments Details Print, Download Form 7 / Form 8 - Datasheet, Download Form 18 / Form 19 - Datasheet, and Seventh Pay HRA Arrear Print. A callout bubble points to the 'eBill Print' tab with the text 'Click eBill Print'. Another callout bubble points to the 'Seventh Pay HRA Arrear Print' option in the dropdown menu with the text 'Select Seventh Pay HRA Arrear Print'. The footer contains the copyright notice '© Copyright 2017 DAT. All Rights Reserved.' and the text 'Pudhuvai e-Bill System Online (PeBS Online)'.

Step 9: Enter GPF/PRAN No. and Click Arrear Statement Button for Single Employee HRA Arrear Statement

The screenshot shows the PUDHUVAI eBILL SYSTEM (PeBS) interface. At the top, there is a header with the Government of Puducherry logo, the Directorate of Accounts and Treasuries, and the e-billing logo. Below the header is a navigation bar with various menu items: Home, eBeneficiary Master Entry, Asset Master Entry, eBill Entry, eBill Approval, eBill Print, eBill View, eBill Delete, eBill Repeat, Feedback, Change Password, and Log Out. The main content area is titled '7th PAY HRA ARREAR - Printing Module'. It contains a section for 'SEVENTH PAY HRA ARREAR' with a GPF/PRAN No. field filled with 'XXXXX' and a red 'Arrear Statement' button. To the right of the GPF/PRAN No. field, there is a name field with the value 'Madan' and a designation field with the value 'Senior Programmer'. Below this is another section for 'SEVENTH PAY HRA ARREAR - PRINT' with a Bill Group\* field, a Bill No.\* field, and buttons for 'Income Tax', 'ECS Statement', 'Back', '7 Pay Arrear Print', 'Pay Bill Outer', and 'Arrear-Inner'. A callout bubble points to the 'Arrear Statement' button with the text 'Click Here'. The footer contains the copyright notice '© Copyright 2017 DAT. All Rights Reserved.' and the text 'Pudhuvai e-Bill System Online (PeBS Online)'.



**Step 10: Enter Bill Group and Click Seventh Pay Arrear Print Button for Group Employee HRA Arrear Statement**

The screenshot displays the 'PUDHUVAI eBILL SYSTEM (PeBS)' interface. At the top, there is a navigation menu with options: Home, eBeneficiary Master Entry, Asset Master Entry, eBill Entry, eBill Approval, eBill Print, eBill View, eBill Delete, eBill Repeat, Feedback, Change Password, and Log Out. The header includes the Government of Puducherry logo, the Directorate of Accounts and Treasuries, and the 'e-billing' logo with the tagline 'Save paper... Save trees... Save the environment!'. The main content area is titled '7th PAY HRA ARREAR - Printing Module'. It features a 'Bill No.' field with 'XXXXX' and an 'Arrear Statement' button. Below this is the 'SEVENTH PAY HRA ARREAR - PRINT' section, which includes a 'Bill Group' field, a 'Bill No.' field, and several buttons: '7 Pay Arrear Print', 'Pay Bill Outer', 'Arrear-Inner', 'Income Tax', 'ECS Statement', and 'Back'. A callout bubble points to the '7 Pay Arrear Print' button with the text 'Finally Click Here'. Another callout bubble points to the 'Bill Group' field with the text 'Enter Bill Group'. The footer contains the copyright notice '© Copyright 2017 DAT. All Rights Reserved.' and the text 'Pudhuvai e-Bill System Online (PeBS Online)'.

The following Statement displays.

**GOVERNMENT OF PUDUCHERRY**  
**7th Pay HRA Arrear Due Drawan Statement**

DDO CODE : 1203-DDO DIRECTORATE OF ACCOUNTS AND TREASURIES PUDUCHERRY.

GPF/PRAN:PW 5604 Name : XXXXXXXXX

Print Date: 13/01/2023

Designation :ASSISTANT

Bill Group: B2

Due				Drawn			
Sl.No.	Month Year	New Basic Pay	HRA	DDO Code	Basic Pay	HRA	Difference
1	07/2017	41100	6576	1203	41100	3030	3546
2	08/2017	41100	6576	1203	41100	3030	3546
3	09/2017	41100	6576	1203	41100	3030	3546
4	10/2017	41100	6576	1203	41100	3030	3546
5	11/2017	41100	6576	1203	41100	3030	3546
6	12/2017	41100	6576	1203	41100	3030	3546
7	01/2018	41100	6576	1203	41100	3030	3546
8	02/2018	41100	6576	1203	41100	3030	3546
9	03/2018	41100	6576	1203	41100	3030	3546
10	04/2018	41100	6576	1203	41100	3030	3546
11	05/2018	41100	6576	1203	41100	3030	3546
12	06/2018	41100	6576	1203	41100	3030	3546
13	07/2018	42300	6768	1203	42300	3030	3738

Total Due : 46290

DA on TA Due : 4176

Income Tax : 2624

Net Arrear : 47842

Bank Account No. : xxxxxxxxxxxx

IFSC : SBIN0001613

D.D.O.

DDO DIRECTORATE OF ACCOUNTS AND TREASURIES PUDUCHERRY.

Government of Puducherry  
 Directorate of Accounts and Treasuries  
**PUDHUVAI eBILL SYSTEM (PeBS)**

Home | eBeneficiary Master Entry | Asset Master Entry | eBill Entry | eBill Approval | eBill Print | eBill View | eBill Delete | eBill Repeat | Feedback | Change Password | Log Out

**Seventh Pay HRA Arrear Entry** \* Mandatory

Format for 7th CPC DA on TA - [Download in Excel](#)

Expenditure List

GPF/PRAN No. \*

User Name : Madan  
 Designation : Senior Programmer

Enter GPF or PRAN NO

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Government of Puducherry  
 Directorate of Accounts and Treasuries  
**PUDHUVAI eBILL SYSTEM (PeBS)**

Home | eBeneficiary Master Entry | Asset Master Entry | eBill Entry | eBill Approval | eBill Print | eBill View | eBill Delete | eBill Repeat | Feedback | Change Password | Log Out

**eBill Entry** \* Mandatory

Contingent eBill Entry  
 Other Contingent eBill Entry  
 eBill Description Update  
 GPF Final Withdrawal FORM 1 Entry  
 Form 7 / Form 18 Pensioner Master Entry  
 PRE 2016 Revision of Pension Entry  
 PRE 2016 Revision of Pension Verified  
 PRE 2016 Revision of Pension Authorisation  
 PRE 2016 Revision of Pension Print  
 Seventh Pay HRA Arrear Entry

Bill Type \* --Select--  
 Demand No. \*  
 Major Head \*  
 Sub-Major Head \*  
 Minor Head \*  
 Sub-Minor Head \*  
 Detailed Head \*  
 Object Head \*  
 GO Number  
 Description \*

User Name : Arumugam  
 Designation : Programmer

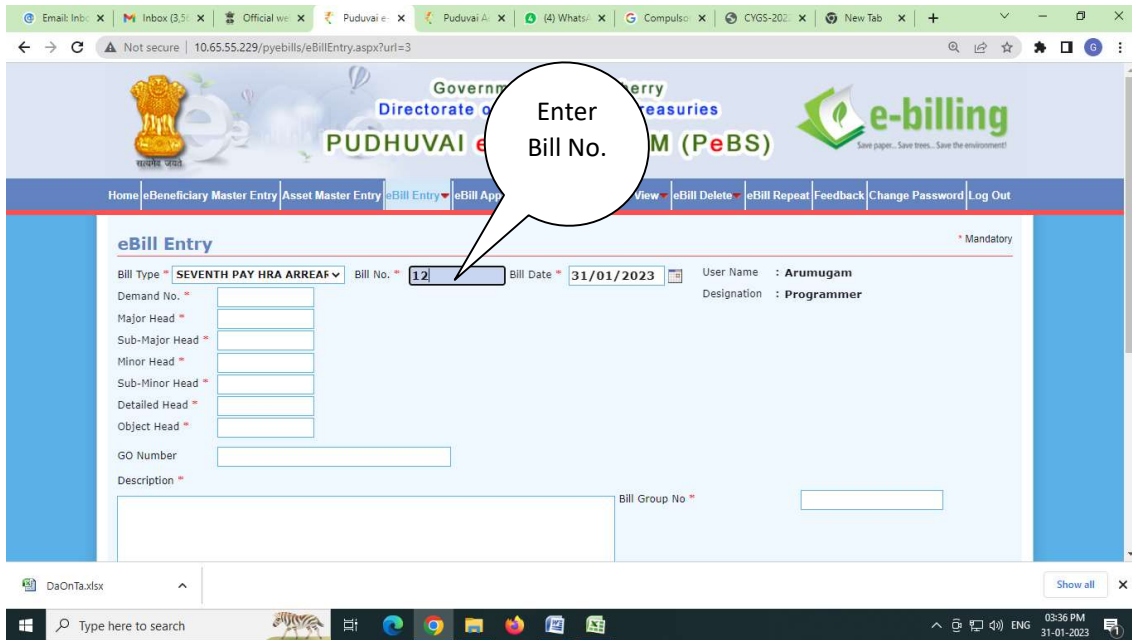
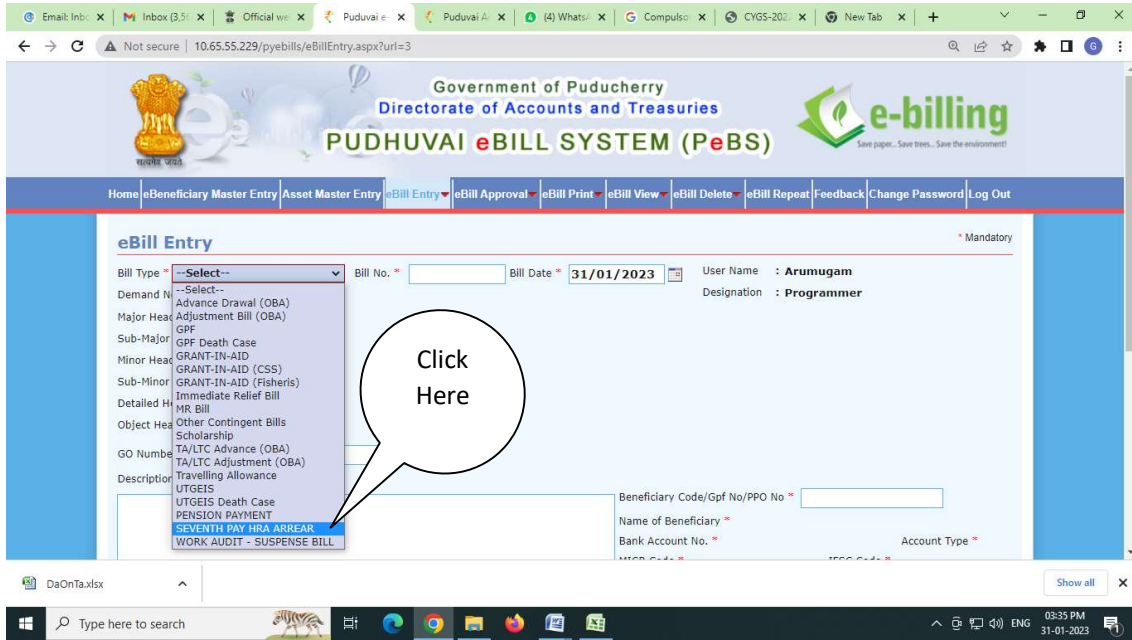
Beneficiary Code/Gpf No/PPO No \*  
 Name of Beneficiary \*  
 Bank Account No. \*  
 Account Type \*

Click Here

DaOnTa.xlsx

Type here to search

09:35 PM  
 31-01-2023



Approve the Bill and Take the Printout as per the normal procedure.

**-End-**